

MINUTES
MUNICIPAL DISTRICT OF NORTHERN LIGHTS NO. 22
REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, NOVEMBER 24, 2009
CHAMBERS, M.D. SERVICES BUILDING, MANNING, ALBERTA

PRESENT:

Cheryl Anderson	Ward One	Weberville/ Stewart
Allen Dumas	Ward Three	Dixonville/Chinook Valley
Darlene Frith	Ward Four	Deadwood/ Sunny Valley
Ed Kamieniecki	Ward Five	Breaking Point/North Star
Gale Vandemark	Ward Six	Hotchkiss/Hawk Hills
Teresa Tupper	Ward Seven	Keg River/ Carcajou

ABSENT:

Ken Foster	Ward Two	Warrensville/ Lac Cardinal
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IN ATTENDANCE:

Theresa Van Oort- Chief Administrative Officer
Deb Pawluski- Executive Assistant/ Recorder
Doug Neuman- Banner Post/Mile Zero

01.0 Call to Order

Meeting called to order at 10:02 a.m. by CEO Tupper

02.0 Adoption of the Agenda

CEO Tupper asked if there were any changes or additions to the day's agenda.

615/24/11/09 MOVED BY Councillor Anderson to adopt the agenda of the November 24th, 2009 regular meeting with the following additions and/or changes:

06.4.1 A Northern Lights Water Co-op
06.4.2 A North Star Servicing
06.6.3 PREDA Letter of Support
06.6.8 A Mighty Peace Tourism
09.0 B Bylaw 09-14-249
06.1.5 B Finalize budget
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

616/24/11/09 MOVED BY Councillor Vandemark to adopt the minutes of the November 10th, 2009 regular meeting with the following corrections:
Motion 614- Should have Councillor Kamieniecki motioning
Change Informal Council Session to Strategic Plan Review
CARRIED

04.0 Business Arising/Unfinished

A. Letter of Response- Alberta SRD RE: Mountain Pine Beetle
B. Alberta Transportation RE: Alberta Transportation 2008-09 Annual Report

617/24/11/09 MOVED BY Councillor Anderson to accept the items in the business arising/unfinished as information.
CARRIED

05.0 Ward and/or Committee Reports

Ward One Councillor Anderson attended:
Nov 12- Airport Review Committee
Nov 14- Alternative Energy Fair
Nov 16-19- AAMD&C Fall Convention
Nov- Mighty Peace Tourism Association
Nov 23- Synergy
Nov 23- Budget Meeting

Ward Two Councillor Foster attended: No Report

Ward Three Councillor Dumas attended:
Nov- EMEND
Nov 16-19- AAMD&C Fall Convention

Ward Four Councillor Frith attended:
Nov 11- Laying of Wreath for MD

Nov 13- Emergency Management Meeting
Nov 14- Alternative Energy Fair
Nov 16-19- AAMD&C Fall Convention
Nov 23- Budget Meeting

Ward Five Councillor Kamieniecki attended:
Red Deer Farm Show- recycling of farm plastics
Seed Cleaning Plant
Phone call from ratepayer regarding power in Kulyna flats

**618/24/11/09 MOVED BY Councillor Kamieniecki to have administration draft a letter to the landowners of Kulyna Flats and the REA ,that the MD will be unable to maintain the road due to installation of unmarked underground power lines.
CARRIED**

*-Dumas exits @ 10:57 a.m.
-Dumas reenters @ 10:59 a.m.
-Dechant enters @ 10:59 a.m.*

Ward Six Councillor Vandemark attended:
Nov 13- PREDA Management Meeting
Nov 16-19- AAMD&C Fall Convention
Nov 23- Budget Meeting

Ward Seven CEO Tupper attended:
Nov 16- Reeves & Mayors Meeting
Nov 16-19- AAMD&C Fall Convention
Nov 20- NPARA
Nov 23- Budget Meeting
Nov 23- FCSS

**619/24/11/09 MOVED BY Councillor Kamieniecki to accept Councillor's ward and/or committee reports as information.
CARRIED**

08.0 Delegations/Petitions

A. Public Hearing- Bylaw # 09-61-245 @ 11:00 a.m.

CEO Tupper declared the Public Hearing open at 11:00 a.m. for Bylaw # 09-61-245

Chair Tupper

- welcomed all participants
- asked the nature of the proposed amendment be read into the record.
Gloria Dechant, Development Clerk read into the record:
That the land use district classification for a portion of North East Section Eighteen (18), Township Ninety-one (91), Range Twenty-three (23) West of the Fifth Meridian (W5M), be amended from Agricultural General (A) District to Country Residential General (CR1) District as illustrated on Schedule "a" attached hereto.
- requested confirmation that notification requirements [newspaper ads, announcements, time frames, etc] have been met
Gloria Dechant, Development Clerk, confirmed that the ad appeared in the Nov 11 & 18/09 issues of the local newspapers [Banner Post & Mile Zero News]
- Dispensed with stating the Rules of Conduct that would be followed during the hearing
- called for any WRITTEN SUBMISSIONS
in support of the proposed amendments
No written submissions were received
opposed to the proposed amendments
No written submissions were received
- called for any VERBAL SUBMISSIONS
in support of the proposed amendments
No verbal support
opposed to the proposed amendments

No verbal objections

- Asked if there were any questions from council
- Chair Tupper declared the public hearing for Bylaw # 09-61-245 closed at 11:16 a.m

B. Public Hearing- Bylaw # 09-61-247 @ 11:00 a.m.

CEO Tupper declared the Public Hearing open at 11:16 a.m. for Bylaw # 09-61-247

Chair Tupper

- welcomed all participants
- asked the nature of the proposed amendment be read into the record.
Gloria Dechant, Development Clerk read into the record:
That the land use district classification for a portion of North West Section Thirty-six (36), Township Ninety-one (91), Range Twenty-three (23) West of the Fifth Meridian (W5M), be amended from Agricultural General (A) District to Country Residential General (CR1) District as illustrated on Schedule "a" attached hereto.
- requested confirmation that notification requirements [newspaper ads, announcements, time frames, etc] have been met
Gloria Dechant, Development Clerk, confirmed that the ad appeared in the Nov 11&18/ 09 issues of the local newspapers [Banner Post & Mile Zero News]
- Dispensed with stating the Rules of Conduct that would be followed during the hearing
- called for any WRITTEN SUBMISSIONS in support of the proposed amendments
L & J Lorenzen
opposed to the proposed amendments
No written submissions were received
- called for any VERBAL SUBMISSIONS in support of the proposed amendments
No verbal support
opposed to the proposed amendments
No verbal objections
- Asked if there were any questions from council
- Chair Tupper declared the public hearing for Bylaw # 09-61-247 closed at 11:21 a.m.

06.6.1 Development/Planning

A. Please See Blue Package

a) Subdivisions

- i) 09NL23 Trek Enterprises Inc SW1-87-21-W5M First Parcel Out- 1Lot
Cooper, Ron (Agent)

620/24/11/09 MOVED BY Councillor Kamieniecki to approve subdivision 09NL23 subject to the following conditions:

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements mad which are satisfactory to the Municipal District of Northern Lights No. 22;
2. To obtain title(s) under this decision, the developer must contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office;
3. That easements and/or rights-of-way be provided by the owner/developer in accordance with utility company requirements;
4. That the owner/developer enters into an development agreement with the Municipal District of Northern Lights No. 22 to include but not be limited to the construction of an approach to the proposed lot of the subdivision;and
5. That, pursuant to Section 661 of the Municipal Government Act, a 5.0 meter wide road widening shall be dedicated by caveat along the south and west boundary of the proposed lot and the balance adjacent to Township Road 870 and the undeveloped road allowance of Range Road 211.

CARRIED

ii) 09NL25 Lizotte, Lauie Plan 0520210 Bl 1 Lot 1 (CR3) 2 lots
Bisson, Judy (Pt. NE 15-84-22-W5M)

621/24/11/09 **MOVED BY Councillor Anderson to approve subdivision 09NL25 subject to the following conditions:**

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the Municipal District of Northern Lights No. 22;
2. To obtain title(s) under this decision, the developer must contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office;
3. That easements and/or rights-of-way be provided by the owner/developer in accordance with utility company requirements;
4. That the owner enter into a Development Agreement with the Municipal District of Northern Lights No. 22 to include, but not be limited to, the construction of a shared access approach between the two lots and the construction of an access to the balance of Lot 1, Block 6, Plan 052 0210 if required;
5. That the owner register a joint access easement agreement on the title of the proposed lots to address the joint use of the proposed shared approach;
6. That, pursuant to Section 661 of the Municipal Government Act, a 5.0 meter wide road widening shall be dedicated by caveat along the east boundary of the proposed lot.

CARRIED

iii) 09NL28 TDS Forestry Cont. Ltd NW 9-89-23-W5M Farmstead Seper.
Agent: Soroka, Lanny 1 Lot

622/24/11/09 **MOVED BY Councillor Frith to approve subdivision 09NL28 subject to the following conditions:**

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the Municipal District of Northern Lights No. 22;
2. To obtain title(s) under this decision, the developer must contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office;
3. That, pursuant to Section 661 of the Municipal Government Act, a 5.0 meter wide road widening shall be dedicated by caveat along the north boundary of the proposed lot and the balance adjacent to Township Road 892;
4. That easements and/or rights-of-way be provided by the owner/developer in accordance with utility company requirements; and
5. That a development agreement be entered into with Municipal District of Northern Lights No. 22 to include but not be limited to the construction of an approach to the balance of the quarter, if required.

CARRIED

623/24/11/09 **MOVED BY Councillor Kamieniecki to pass a variance on Section K4.2(a)(1) to allow the proposed lot size.**
CARRIED

624/24/11/09 **MOVED BY Councillor Frith to approve subdivision 09NL29 subject to the following conditions:**

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the Municipal District of Northern Lights No. 22;
2. To obtain title(s) under this decision, the developer must contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office;
3. That a development Agreement be entered into with the Municipal District of Northern Lights No. 22 to include, but not be limited to, the construction of an approach from Range Road 232 to access the remainder of the quarter section, and
4. That easements and/or rights-of-way be provided by the owner/developer in accordance with utility company requirements.

CARRIED

b) Development Permits- Issued by Development Officer

i) 09-22-43 Cooper, Ron/Trek Enterprises Inc. SW 1-87-21-W5M First Parcel Out

625/24/11/09 **MOVED BY Councillor Anderson to accept the development permit 09-22-43 as information.**
CARRIED

*-Vandemark exit @ 11:29 a.m.
-Dechant exits @ 11:20 a.m.
-Break @ 11:29 a.m.
-Reconvene @ 11:37 a.m.*

06.0 Municipal/CAO & Departmental Reports/Business

- 06.1 Government Services
 - 06.1.1 Council/Legislative
 - 06.1.2 Administrative

A. CAO Report

626/24/11/09 **MOVED BY Councillor Frith to have administration write a letter to the Battle River Ag Hall denying their request regarding garbage bin assistance.**
CARRIED

627/24/11/09 **MOVED BY Councillor Dumas to accept CAO Van Oort's written report as information.**
CARRIED

- 06.1.3 Assessment
- 06.1.4 Taxation
- 06.1.5 Finance

A. Bank Reconciliation October 2009

628/24/11/09 **MOVED BY Councillor Vandemark to accept the bank reconciliation for October 2009 as information.**
CARRIED

-Break for lunch @ 11:55 a.m.
-Reconvene @ 1:00 p.m.

C. Manning Seed Cleaning Plant- Bill Pashko, Bill Stang & John Dillman @ 1:00 p.m

Introductions were made by CEO Tupper. Mr. Pashko reported that the seed cleaning plant had done well this past season with 240,000 bushels being cleaned, nearly double that of past years. They have hired a manager for the seed cleaning plant and she is doing a great job and they would like to keep her on full time so they don't risk losing her. Mr. Pashko asked if the MD would be willing to subsidize wages or job-share this employee so they can afford to keep her. Council thanked Mr. Pashko, Mr. Dillman and Mr. Stang for their time . They thanked Council for their help in the past and for their time today.

-Delegation exits @ 1:17p.m.
-Geraldine Kristensen & Ann Young enter @ 1:17 p.m

D. Dixonville Library- Geraldine Kristensen & Ann Young @ 1:30 p.m.

CEO Tupper made introductions. Ms. Kristensen and Ms. Young reported to Council that they and 5 other members are on the Dixonville Community Library and are before Council to ask for permission and financial help to open a library. The library would be housed in the Dixonville School. The Library would be a part of the Peace Library Systems. The initial startup costs include the cost of purchasing books for adults and some furniture. Council thanked Ms. Kristensen and Ms. Young for their hard work and that Council would inform them of a decision.

-Kristensen and Young exit @ 1:44 p.m.
-Langer enters @ 1:45 p.m.
-Vandemark exits @ 1:48 p.m.
-Vandemark reenters @ 1:51 p.m.
-Manning Fire Department enters @1:54 p.m.
-Langer exits @ 2:00 p.m.

06.2.3 Fire Protection

A. Manning Fire Department, Larry Brolly and Richard Hodgins @ 2:00 p.m.

CEO Tupper made introductions. Mr. Brolly and Mr. Hodgins thanked Council for their time. Mr. Brolly explained that they were coming to Council to ask for the funds to purchase a rapid response vehicle for the fire department. Mr. Brolly went on to inform Council that the Manning Fire Dept covers 65% of the roads, 79% of the land mass and 47% of the population of the MD. As it stands now they are unable to send a both pumper and a response vehicle to some of the calls to areas quite far away. The Council was provided a package containing all the information on the new rapid response truck as well as a package with the operations of the fire department for 2009. CEO thanked the gentlemen for their time and the work they and their department does for the MD.

Brolly & Hodgins exit @ 2:24 p.m.

-Kamieniecki & Van Oort exit 2:29 p.m.
-Kamieniecki & Van Oort enter @ 2:31

B. North Star Servicing

As per council's request, utilities has researched an alternative sewage collection for North Star and the possibility of joining the hamlet to the Northern Lights Water Co-op. An estimate of \$731,000 to tie into the water co-op was provided by SWCL. Management also recommends Option 2A Replacement of Forcemain, Addition of New Lift Station Considering Future Gravity Tie-in at an estimate of \$742,000.

629/24/11/09 **MOVED BY Councillor Tupper to have the MD proceed with the Option 1 trickle water system in North Star and option 2A replacement of forcemain contingent upon community support for a local improvement tax plan and bring it back to Council.**
CARRIED

-Langer exits @ 2:49 p.m.

- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Property
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. *Director of Public Works Report-No Report*
 - 06.3.2 Roads
 - 06.3.3 Airport
 - 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - A. *Northern Lights Water Co-op*
After tender closing for phase 1, due to the extremely competitive pricing the Co-op added some future required work to the contract. The MD's total financial contribution is approximately \$1.430,000.00

630/24/11/09 **MOVED BY Councillor Anderson to accept the Northern Lights Water Co-op tender update as information.**
CARRIED

- 06.4.2 Sewage
- 06.4.3 Solid Waste
- 06.5 Public Health & Welfare
 - 06.5.1 General [Home Care/FCSS]
 - 06.5.3 Peace Country Health
- 06.6 Environmental Development
 - 06.6.3 Community/Agricultural Services
 - A. *PREDA*
PREDA has a proposal in front of the Rural Community Adaptation Program for strengthening agriculture by addressing producers and processors. PREDA is asking Council for a letter of support.

631/24/11/09 **MOVED BY Councillor Vandemark to send a letter of support to PREDA for their application to the Rural Community Adaptation Program for funding.**
CARRIED

- 06.6.5 Natural Resources
- 06.6.7 Housing/Seniors
 - A. *North Peace Housing- Affordable Housing Project*
NPHF requires \$460,000 to complete the developers portion of the project funding. Before securing a loan they are offering the option of additional investment opportunities.

632/24/11/09 **MOVED BY Councillor Frith that the MD not provide additional financing to the North Peace Housing Foundation for the Peace River affordable housing project.**
CARRIED

- 06.6.8 Tourism
 - The Mighty Peace Tourist Association is requesting our renewal for the

2010 Mighty Peace Country Vacation Planner. The cost of the 2 page spread is \$1441.25.

633/24/11/09 **MOVED BY Councillor Anderson to purchase the ad in the Mighty Peace Country Vacation Planner for a total cost of \$1441.25.**
CARRIED

- 06.7 Recreation & Culture
- 06.8 Education & Schools
- 06.9 Public Utilities [gas, power, telephone]

07.0 New Business

Information Items: November 24, 2009

634/24/11/09 **MOVED BY Councillor Frith that the cheque registers not be provided in the information package but placed in a file and made available for Council.**
CARRIED

635/24/11/09 **MOVED BY Councillor Frith to accept the information package of November 24th, 2009 as information.**
CARRIED

636/24/11/09 **MOVED BY Councillor Kamieniecki to give SECOND reading to bylaw #09-61-245, being a bylaw to amend bylaw #98-61-060, the land use bylaw of the MD of Northern Lights No. 22.**
CARRIED UNANIMOUSLY

637/24/11/09 **MOVED BY Councillor Anderson to THIRD and FINAL reading to bylaw # 09-61-245, being a bylaw to amend bylaw #98-61-060, the land use bylaw of the MD of Northern Lights No. 22.**
CARRIED UNANIMOUSLY

638/24/11/09 **MOVED BY Councillor Frith to give SECOND reading to bylaw #09-61-247, being a bylaw to amend bylaw #98-61-060, the land use bylaw of the MD of Northern Lights No. 22.**
CARRIED UNANIMOUSLY

639/24/11/09 **MOVED BY Councillor Vandemark to give THIRD AND FINAL reading to bylaw #09-61-247, being a bylaw to amend bylaw #098-61-060, the land use bylaw of the MD of Northern Lights No. 22.**
CARRIED UNANIMOUSLY

09.0 By-laws/Policies

A. Bylaw #09-11-248

640/24/11/09 **MOVED BY Councillor Dumas to give FIRST reading to bylaw # 09-11-248, being a bylaw for regulating of functions, procedures and conduct of Council Meetings.**
CARRIED

641/24/11/09 **MOVED BY Councillor Anderson to give SECOND reading to bylaw # 09-11-248 being a bylaw for regulating of functions, procedures and conduct of Council Meetings.**
CARRIED

642/24/11/09 **MOVED BY Councillor Vandemark to GO TO THIRD AND FINAL reading of bylaw #09-11-248, being a bylaw for regulating functions, procedures and conduct of Council Meetings.**
CARRIED

643/24/11/09 **MOVED BY Councillor Vandemark to give THIRD AND FINAL reading of bylaw #09-11-248, being a bylaw for regulating functions, procedures and conduct of Council Meetings.**
CARRIED

B. Bylaw # 09-14-249

644/24/11/09 **MOVED BY Councillor Frith to give FIRST reading to bylaw # 09-14-249, being a bylaw to establish a pre-authorized tax payment plan.**
CARRIED

645/24/11/09 **MOVED BY Councillor Vandemark to give SECOND reading to bylaw #09-14-249, being a bylaw to establish a pre-authorized tax payment plan.**
CARRIED

646/24/11/09 **MOVED BY Councillor Anderson to GO TO THIRD AND FINAL reading of bylaw # 09-14-249, being a bylaw to establish a pre-authorized tax payment plan.**

CARRIED

647/24/11/09 **MOVED BY** Councillor Dumas to give **THIRD AND FINAL** reading to bylaw # 09-14-249, being a bylaw to establish a pre-authorized tax payment plan.
CARRIED

. Delegations

C. Manning Seed Cleaning Plant

648/24/11/09 **MOVED BY** Councillor Kamieniecki to table a decision regarding the Manning Seed Cleaning Plant to the December 8th meeting.

D. Dixonville Library

649/24/11/09 **MOVED BY** Councillor Dumas to give permission for the establishment of the the Dixonville Community Library and provide funding in the amount of \$18,688 for 2010 upon receiving their required approvals.
CARRIED

-Break @ 3:35 p.m.
-Reconvene @ 3:45 p.m.
-Press leaves @ 3:45 p.m.
-DPW Warawa enters @ 3:45 p.m.

06.1.5

B. Finalize Budget

650/24/11/09 **MOVED BY** Councillor Frith to have the meeting go past 4:30 p.m.
CARRIED

651/24/11/09 **MOVED BY** Councillor Tupper to invite stakeholders to a meeting to discuss operation and future capital projects for the Manning Airport.
CARRIED

652/24/11/09 **MOVED BY** Councillor Vandemark to adopt the preliminary 2010 operating and capital budgets.
CARRIED

10.0 Adjournment

CEO Tupper adjourned the regular meeting of November 24, 2009 at 5:08 p.m.

Chief Elected Official

Chief Administrative Officer