

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, JANUARY 26, 2010
CHAMBERS, COUNTY SERVICES BUILDING, MANNING, ALBERTA

PRESENT:

Cheryl Anderson	Ward One	Weberville/Stewart
Ken Foster	Ward Two	Warrensville/Lac Cardinal
Allen Dumas	Ward Three	Dixonville/Chinook Valley
Darlene Frith	Ward Four	Deadwood/ Sunny Valley
Ed Kamieniecki	Ward Five	Breaking Point/North Star
Gale Vandemark	Ward Six	Hotchkiss/Hawk Hills (arrive 10:47 a.m.)
Teresa Tupper	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Theresa Van Oort- Chief Administrative Officer
Deb Pawluski-Executive Assistant/Recorder
Doug Neuman- Mile Zero News

01.0 Call to Order

Meeting called to order at 9:01 a.m. by CEO Tupper

02.0 Adoption of the Agenda

CEO Tupper asked if there were any changes or additions to the day's agenda.

030/26/01/10 MOVED BY Councillor Anderson to adopt the agenda of the January 26th, 2010 regular meeting with the following additions and/or changes:

06.3.2 A Chinchaga Road Maintenance Options

06.4.1 A Northern Lights Water Co-op

06.3.1 B Winter Re-gravel Program (Kamieniecki)

08.0 A 09-32-246 Remove from agenda

In camera- Legal

CARRIED

Council welcomed Dr. Marfo to the community

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

031/26/01/10 MOVED BY Councillor Anderson to adopt the minutes of the January 12th, 2010 meeting with the following corrections.

Pg 4 McRae and Schoor are misspelled

CARRIED

04.0 Business Arising/Unfinished

A. Letter to Northern Lights Water Co-op RE: County Funding

B. Letter to Northern Lights Water Co-op RE: East Manning Water Point

C. Letter of Response RE: MSI Funding for Capital

032/26/01/10 MOVED BY Councillor Frith to accept the items in business arising unfinished as information.

CARRIED

05.0 Ward and/or Committee Reports

Ward One Councillor Anderson attended:
Jan 14- OHV Committee Meeting
Jan 15- Economic Development Course (Community Futures)
Jan 15- Open House in Weberville to Meet with Frank Oberle
Jan 19- Murray Hienrich Fire Review
Jan 21/22- Growing the North
Phone calls complimenting the County's grader operator & leadhand for Weberville area for good roads

Ward Two Councillor Foster attended:
Jan 12- Watershed Open House

Ward Three Councillor Dumas attended:
Jan 13- Alberta CARE (formerly Northern CARE)
Jan 18- ASB Meeting
Jan 18- Long Lake Waste Commission
Jan 19- Peace River Library Building Committee

- Ward Four Councillor Frith attended:
 Jan 12- Watershed Open House
 Jan 15- Economic Development Course (Community Futures)
 Jan 21/22- Growing the North
 Jan 21- Health Advisory Board Meeting
 Jan 25- Planning Session
- Ward Five Councillor Kamieniecki attended:
 Water Co-op Emails
- Ward Six Councillor Vandemark attended: No Report
- Ward Seven CEO Tupper attended:
 Jan 12- Watershed Open House
 Jan 13- Grimshaw Agreement Signing
 Jan 15- Economic Development Course (Community Futures)
 Jan 18- ASB Meeting
 Jan 21- Meeting with Fire Review Consultant
 Jan 21/22- Growing the North
 Jan 25- Planning Session
 Jan 25- FCSS

**033/26/01/10 MOVED BY Councillor Dumas to accept Council's ward and/or committee reports as information.
 CARRIED**

-Break 10:07 a.m.
 -Reconvene @ 10:18 a.m.

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Royal Canadian Legion Advertising

The Royal Canadian Legion is offering the County an opportunity to advertise in the second edition of the Military Service Recognition Book.

**034/26/01/10 MOVED BY Councillor Anderson to purchase a ¼ page full color ad in the Military Service Recognition Book at a cost of \$525.00 plus GST.
 CARRIED**

B. Peace Country Regional Science Fair

The Peace Country Regional Science Fair is looking for donations to this year's Science Fair to be held at the GPRC Fairview Campus on March 18th, 2010.

**035/26/01/10 MOVED BY Councillor Frith that \$500 from Council Grants be donated to the Peace Country Regional Science Fair for 2010.
 CARRIED**

C. Western Directives

The Production Company, Western Directives, is offering the County an opportunity to have a 1.45 minute video shoot within the County to run with the DVD release of the movie Big Shot Dombrowski 2.

**036/26/01/10 MOVED BY Councillor Anderson to accept the video shoot offer from Western Directives as information.
 CARRIED**

D. Offering EOEP Courses in the County

The EOEP is looking for municipalities to partner with to offer upcoming courses.

**037/26/01/10 MOVED BY Councillor Anderson to have administration investigate hosting an EOEP course.
 CARRIED**

E. AAMD&C Spring 2010 Convention Registration

The 2010 AAMD&C Spring Convention will take place March 15th to 17th.

06.1.2 Administrative

A. CAO Report

-Bleacher Party for Peace River Pioneers Fundraising

038/26/01/10 MOVED BY Councillor Anderson to have the County purchase a table and have Council attend the Peace River Pioneers fundraising event on February

5th, 2010.
CARRIED

039/26/01/10 **MOVED BY Councillor Frith to have Councillor Tupper sit on the negotiating committee as an alternative.**
CARRIED

040/26/01/10 **MOVED BY Councillor Kamieniecki to have the regular council meeting moved from February 23rd, 2010 to February 25th, 2010 due to contract negotiations .**
CARRIED

041/26/01/10 **MOVED BY Councillor Frith to pay the \$10,000 water hook up fee for the airport terminal and shop, to the Northern Lights Water Co-op.**
CARRIED

-Vandemark enters at 10:47 a.m.

042/26/01/10 **MOVED BY Councillor Anderson to accept CAO Van Oort's verbal report for January 26th, 2010 as information.**

CARRIED

- 06.1.3 Assessment
- 06.1.4 Taxation
- 06.1.5 Finance
- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Property
- 06.1.8 Personnel/Human Resources

06.2 Protective Services

- 06.2.1 Policing
- 06.2.3 Fire Protection

A. North West Fire Conference

As per a council meeting in December, administration inquired into sponsoring an event or venue at the upcoming Northwest Fire Conference. The County has the opportunity to sponsor event speaker Richard Graeber, from the Upper Pine River Fire Protection District in Colorado.

043/26/01/10 **MOVED BY Councillor Frith that the County sponsor a speaker for the Northwest Fire Conference in the amount of \$2000 from the Fire budget.**
CARRIED

- 06.2.4 Emergency Measures & Disaster Services
- 06.2.5 Ambulance/First Aid
- 06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

- 06.3.1 Public Works
 - A. Director of Public Works Report*
 - Water problem on Walley Road*
 - Brushing in the south*
 - changing off grader operators*

-GPS upcoming this year for graders

Winter Regravel- 71 trucks signed up 47 within County

044/26/01/10 **MOVED BY Councillor Foster to reschedule the Re-gravel program to the Summer of 2010.**
CARRIED

045/26/01/10 **MOVED BY Councillor Foster to up the quota for the re-gravel program to \$20,000 per owner.**
CARRIED

046/26/01/10 **MOVED BY Councillor Kamieniecki to bring forward a gravel haul policy later this afternoon .**
CARRIED

-Foster exits @ 11:25 a.m.

-Foster reenters @ 11:27 a.m.

06.3.2 Roads

A. Chinchaga Road Maintenance Options

As per Council's request , administration has researched various options for the maintenance of the Chinchaga road.

047/26/01/10 **MOVED BY Councillor Frith to have administration explore the option of finding a replacement operating partner for the Chinchaga Road.**
CARRIED

- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - A. *Northern Lights Water Co-op*
Jim Uhl has provided Council with the enclosed updates and clarifications regarding the Northern Lights Water Co-op.

**048/26/01/10 MOVED BY Councillor Vandemark to accept the report on the Northern Lights Water Co-op as information.
CARRIED**

-Frith exits @ 11:37 a.m.
- Dechant enters @ 11:39 a.m.

- 06.4.2 Sewage
- 06.4.3 Solid Waste
- 06.5 Public Health & Welfare
 - 06.5.1 General [Home Care/FCSS]
 - 06.5.3 Peace Country Health
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning]
 - A. *Please see Blue Package*

a) Subdivisions

- i) 09NL32 Bamrah, Amritpal SE 20-87-25-W5M Farmstead Separation-1 Lot

049/26/01/10 MOVED BY Councillor Vandemark to approve subdivision 09NL32 subject to the following conditions:

1. that the applicant/owner enter into a development agreement with the County of Northern Lights to include, but not be limited to, the construction of an approach to balance of the quarter section, if required;
2. that the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Office to obtain title(s) under this decision;
3. that the applicant/owner provide easement and /or rights-of-way in accordance with utility company requirements
4. that the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the east boundaries of the proposed lot and the balance of the quarter section adjacent to Range Road 255, pursuant to Section 661 of the Municipal Government Act;
5. that the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or arrangements made which are satisfactory to the County of Northern Lights

CARRIED

-Frith reenters @ 11:41 a.m.

- ii) 09NL33 Schmidt, Greg Pt NW 36-91-23-W5M CR1-1 Lot

050/26/01/10 MOVED BY Councillor Kamieniecki to approve subdivision 09NL33 subject to the following conditions:

1. that the applicant/owner provide cash-in-lieu of Municipal Reserve in the amount of \$33.66 (0.26 ha @ 129.46/ha) to the County of Northern Lights pursuant to Section 667 of the Municipal Government Act
2. that the applicant/owner identify Top of Bank (TOB) to the satisfaction of the County of Northern Lights, to register an Environmental Reserve easement on the proposed lot for those lands between the TOB and the bed of the Notikewin River;
3. that the applicant/owner enter into a Development Agreement with the County of Northern Lights to include, but not be limited to, the construction of an approach to the proposed lot
4. that the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office in order to obtain titles under this decision;
5. that the applicant/owner provide easements and rights-of-way in accordance with utility company requirements;
6. that the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the north boundary of the proposed lot and the balance of the quarter section adjacent to Township Road 920, pursuant to Section 661 of the Municipal Government Act; and:
7. that the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights

CARRIED

iii) 09NI34 Brad's Oilfield Services Ltd. Pt NE 18-91-23-W5M CR1- 1 Lot
Reinders, Brad

051/26/01/10 MOVED BY Councillor Foster to approve subdivision 09NL34 subject to the following conditions:

1. that a development agreement be entered into with the County of Northern Lights to include, but not be limited to, the construction of an approach to the balance of the quarter;
2. to obtain title(s) under this decision, the applicant/owner must contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office;
3. that easements and/or rights-of-way be provided by the applicant/owner in accordance with utility company requirements;
4. any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the County of Northern Lights;
5. that the applicant/owner provided cash-in-lieu of Municipal Reserve in the amount of \$82.28 (0.40 ha @ \$205.68 to the County of Northern Lights pursuant to Section 667 of the Municipal Government Act
6. that the applicant/owner identify Top of Bank (TOB) to the satisfaction of the County of Northern Lights , and register an Environmental Reserve easement on the proposed lot for those lands between the TOB and the bed of the Notikewin River;
7. that a joint access agreement be entered into between the owner of the proposed lot, the owner of the balance of the quarter, and the County of Northern Lights as illustrated on the approved plan.

CARRIED

*-Dumas exits @ 11:46 a.m.
-Dumas reenters @ 11:49 a.m.*

iv) 09NL36 Bilaska, Brian NE 21-84-22-W5M AR-1 Lot

052/26/01/10 MOVED BY Councillor Dumas to approve subdivision 09NL36 subject to the following conditions:

1. that the applicant/owner enter into a development agreement with the County of Northern Lights to include, but not be limited to, the construction of an approach to the balance of the quarter section, if required;
2. that the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision;
3. that the applicant/owner provide easements and/or rights-of-way in accordance with utility company requirements;
4. that the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the north boundaries of the proposed lot and the balance of the quarter section adjacent to Township Road 844, pursuant to Section 661 of the Municipal Government Act; and
5. that the applicant/owner pay any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the County of Northern Lights

CARRIED

b) Development Permits-Issued by Development Officer

a) DP-10-01 Gillis, Gerald/Catherine Pt SE 5-84-23-W5M Mobile Home

053/26/01/10 MOVED BY Councillor Anderson to accept the development permit DP-10-01 as issued by the development officer, as information.

CARRIED

B. Subdivision 09NL26

The County has received an Amended proposed Plan of Subdivision for 09NL26 and Land Titles has requested the amendment to this subdivision.

054/26/01/10 MOVED BY Councillor Anderson to approve the amended Plan of Subdivision to include Lot 7 Block 3 for subdivision 09NL26 (Pt NE 23-91-21-W5M) with all original conditions to remain the same.

CARRIED

*-Break for lunch @ 11:55 a.m.
-reconvene @ 1:08 p.m.*

- 06.6.3 Community/Agricultural Services
 - A. 2009 ASB Summary
 - Agricultural Fieldman, Terry Schamehorn has compiled a report for the activities of the Agricultural Services division for 2009.

055/26/01/10 **MOVED BY Councillor Dumas to accept the 2009 ASB Summary as information.**
CARRIED

- 06.6.5 Natural Resources
- 06.6.7 Housing/Seniors
- 06.6.8 Tourism
- 06.7 Recreation & Culture
- 06.8 Education & Schools
- 06.9 Public Utilities [gas, power, telephone]

07.0 New Business

Information Items: January 26, 2010

056/26/01/10 **MOVED BY Councillor Vandemark to accept the information package for January 26th, 2010 as information.**
CARRIED

09.0 By-laws/Policies

A. Bylaw 10-61-250

057/26/01/10 **MOVED BY Councillor Anderson to give FIRST reading to bylaw 10-61-250 and to set the date of February 25, 2010 for the Public Hearing at 11:00 a.m.**
CARRIED

B. Bylaw 10-61-251

058/26/01/10 **MOVED BY Councillor Kamieniecki to give FIRST reading to bylaw 10-61-251 and to set the date of February 25, 2010 for the Public Hearing at 11:00 a.m.**
CARRIED

Gravel Haul Policy

059/26/01/10 **MOVED BY Councillor Frith to table the Gravel Haul Policy as a Draft enabling administration to bring forth a final draft to a future meeting.**
CARRIED

-Glenda Farnden enters @ 1:27 p.m.

08.0 Delegations/Petitions

A. STARS Air Ambulance, Glenda Farnden @ 1:30 p.m

Ms. Farnden presented Council with a plaque as a thank you for our 3 years of commitment. Ms. Farnden informed Council that in the three years since its conception in the north, they have received 1002 calls, 679 were dispatched and 536 were completed missions. The County of Northern Lights averages 4 to 5 calls per year with 25% being industry and 75% are general public calls. The lottery is still the largest source of funding for STARS and they are requesting the County commit to at least the \$2/capita limit and continue being a northern supporter. Council thanked Ms. Farnden for her time and her presentation.

-Glenda Farnden exits @ 1:53 p.m.

060/26/01/10 **MOVED BY Councillor Frith to provide financial support to STARS in the amount of \$20,000 per year for three years.**
CARRIED

061/26/01/10 **MOVED BY Councillor Vandemark to have the meeting go in camera at 2:09 p.m to discuss a legal matter.**
CARRIED

062/26/01/10 **MOVED BY Councillor Vandemark to have the meeting come out of camera at 2:25 p.m.**

10.0 Adjournment

CEO Tupper adjourned the meeting of January 26th, 2010 at 2:25 p.m

Chief Elected Official

Chief Administrative Officer

