

**MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, APRIL 27, 2010
CHAMBERS, COUNTY SERVICES BUILDING, MANNING, ALBERTA**

PRESENT:

Cheryl Anderson	Ward One	Weberville/Stewart
Darlene Frith	Ward Four	Deadwood/ Sunny Valley
Ed Kamieniecki	Ward Five	Breaking Point/North Star
Teresa Tupper	Ward Seven	Keg River/Carcajou

ABSENT

Ken Foster	Ward Two	Warrensville/Lac Cardinal
Allen Dumas	Ward Three	Dixonville/Chinook Valley
Gale Vandemark	Ward Six	Hotchkiss/Hawk Hills

IN ATTENDANCE:

Theresa Van Oort- Chief Administrative Officer
Deb Pawluski-Executive Assistant/Recorder
Jason Glabik- Mile Zero News/ Banner Post

01.0 Call to Order

Meeting called to order at 9:00 a.m. by Chief Elected Official Tupper

02.0 Adoption of the Agenda

Chief Elected Official Tupper asked if there were any changes or additions to the day's agenda.

197/27/04/10 MOVED BY Councillor Kamieniecki to adopt the April 27th, 2010 regular meeting agenda with the following additions and/or changes:

06.1.5 C Request for Funding- Grimshaw Jr/Sr. High School
10 i- Alberta Cabinet Ministers Travel the Province this spring to hear from Albertans
06.1.1 E STARS invitation
06.3.2 A Road Allowance Application
06.1.2 C In camera- legal
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

198/27/04/10 MOVED BY Councillor Frith to adopt the minutes of the April 13th, 2010 meeting as presented.
CARRIED

04.0 Business Arising/Unfinished

A. Letter to Mr. T. Kamieniecki RE: Drainage Ditch
B. Letter from Natural Resources Conservation Board RE: Update on Changes

199/27/04/10 MOVED BY Councillor Anderson to accept the items in business arising/unfinished as information.
CARRIED

05.0 Ward and/or Committee Reports

Ward One	Councillor Anderson attended: April 16- EOEP Media Communications Course April 21- Area Concept Conference Call April 22- Off Highway Vehicle Meeting April 26- PAC Meeting Calls regarding grader and flood problem in Aspen Grove
Ward Two	Councillor Foster attended: No report
Ward Three	Councillor Dumas attended: No report
Ward Four	Councillor Frith attended: April 12- watched movie with Mr. Darling April 16- EOEP Media Communications course Phone calls re: Media coverage and newspaper subscriptions April 22- Health Advisory Council Meeting April 23/24- North Peace Housing Strategic Planning
Ward Five	Councillor Kamieniecki attended: April 24- RCMP Gala
Ward Six	Councillor Vandemark attended: No report

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Ward Seven CEO Tupper attended:
 April 16- EOEP Media Communication Course
 April 19- Keg River Hall Board Association Meeting
 -press exits 9:38 a.m.
 -press reenters @ 9:39 a.m.
 April 20 –Area Concept Plan Conference Call
 April 21- Peace River Library
 April 26- FCSS
 Conversations with residents regarding wolves
 Conversations with residents regarding dust control

**200/27/04/10 MOVED BY Councillor Frith to accept Council's ward and/ or committee reports as information.
 CARRIED**

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Northern Lakes Retooling for Revitalization Symposium

Northern Lakes College is hosting a Retooling for Revitalization Symposium on June 9th and 10th at the Belle Petroleum Centre in Peace River.

**201/27/04/10 MOVED BY Councillor Kamieniecki to accept the Northern Lakes College Retooling for Revitalization Symposium as information.
 CARRIED**

B. Manning Library Invitation

The Manning Library has received the Minister's Awards for Excellence and Innovation in Public Library Service and have invited County council to attend a celebration on May 4, 2010 at 2:00 p.m. at the Manning Library.

**202/27/04/10 MOVED BY Councillor Anderson to accept the invitation to attend the Manning Library celebration as information and have administration write a congratulatory letter to the Manning Library.
 CARRIED**

C. Invitation to Declare Senior's Week

The Senior's Advisory Council for Alberta has requested the County of Northern Lights proclaim June 7th to 13th, 2010 as Senior's Week.

**203/27/04/10 MOVED BY Councillor Anderson to proclaim June 7th to 13th, 2010 as Senior's Week in the County of Northern Lights.
 CARRIED**

D. Northland School Division Inquiry Team

The Minister of Education has appointed an inquiry team to review the operations and structure of the Northland School Division and this inquiry team will be meeting with community leaders on May 27th, 2010 at the Dr. Mary Jackson school in Keg River.

**204/27/04/10 MOVED BY Councillor Frith to have Councillors Tupper & Frith & Anderson attend the Northlands School Division Inquiry Team meeting at Dr. Mary Jackson school on May 27th, 2010.
 CARRIED**

E. STARS Invitation

Alberta Health Services and STARS invite the County to celebrate the affirmation of the long term agreement, on Wednesday, April 28, 2010 at the STARS Grande Prairie base

**205/27/04/10 MOVED BY Councillor Kamieniecki to accept the STARS invitation as information.
 CARRIED**

06.1.2 Administrative

A. CAO Report

Regular Council Meetings
 Canadian Nuclear Safety Commission
 Manning Medical Clinic
 Organizational Review
 Manning Fire Hall
 2010 Summer Games barbeque

206/27/04/10 MOVED BY Councillor Tupper to appoint Councillor Kamieniecki to the Manning

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**Fire Hall Building Committee.
CARRIED**

**207/27/04/10 MOVED BY Councillor Kamieniecki to have Councillor Frith sit on the negotiating team as an alternate.
CARRIED**

**208/27/04/10 MOVED BY Councillor Kamieniecki to accept Chief Administrative Officer, Van Oort's written and verbal report as information.
CARRIED**

*-break @ 10:22 a.m.
-reconvene @ 10:30 a.m.*

06.1.3 Assessment
06.1.4 Taxation
06.1.5 Finance

-Jason Warawa enters @ 10:32 a.m.

A. Request for Donation – Grimshaw Country Fair

The Grimshaw Country Fair will take place June 5th, 2010 and the organizers are requesting a financial contribution as well as advertising space.

**209/27/04/10 MOVED BY Councillor Frith to donate \$1000 to the Grimshaw Country Fair and advertising space, if available, in the County's ½ page ad.
CARRIED**

*-CAO exits @ 10:57 a.m.
-CAO & Dechant enter @ 10:59 a.m.*

08.0 Delegations/Petitions

A. Public Hearing Bylaw 10-61-255 @ 11:00 a.m.

Chair Tupper declared the Public Hearing open at 11:04 a.m. for bylaw # 10-61-255

Chair Tupper:

- welcomed all participants
- County Development Clerk, Gloria Dechant was present
- asked the nature of the proposed amendment be read into the record, Gloria Dechant, County Development Clerk, read into the record: that the land use district classification for Plan 9620194 Block 6 Lot 1 be amended from Country Residential General (CR1) District to Agriculture General (A)

requested confirmation that notification requirements (newspaper ads, announcements, time frames, etc) have been met
- Gloria Dechant, County Development Clerk, confirmed the ad appeared in the issues of the local newspapers (Banner Post & Mile Zero News) on April 14th & 21st and circulated notice via mail to adjacent landowners
- dispensed with stating the Rules of Conduct that would be followed during the hearing
- called for any WRITTEN SUBMISSIONS
in support of the proposed amendments
None

opposed to the proposed amendments
No written submissions were received
- called for any VERBAL SUBMISSIONS
in support of the proposed amendments
None

opposed to the proposed amendments
No verbal objections were received
- asked if there were any questions from council
None

Chair Tupper declared the public hearing closed at 11:07 a.m.

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- 06.6 Environmental Development
 06.6.1 Development [Planning/Zoning]
 A. Please see Blue Package

a) Subdivisions

- i) 10NL05 Doll, Terrance/Margaret SW 26-91-23-W5M
 Shields, Troy (agent) First Parcel Out- 1 lot

210/27/04/10 MOVED BY Councillor Frith to waive variance K1.2(a)(1) for subdivision application 10NL05. CARRIED

211/27/04/10 MOVED BY Councillor Kamieniecki to approve subdivision 10NL05 subject to the following conditions:

1. that the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or arrangements made which are satisfactory to the County of Northern Lights
2. that the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision
3. that the owner/applicant provide easements and/or rights-of-way in accordance with utility company requirements
4. that the applicant/ owner dedicate a 30 m service road right-of-way by caveat along the south boundary, across the highway frontage, of the proposed lot as per the direction of Alberta Transportation

CARRIED

ii) 10NL06 Kapicki, Ronald/Trudy Pt SW 22-84-22-W5M CR1- 2 lots
212/27/04/10 MOVED BY Councillor Kamieniecki to waive variance Section K1.2(a)(1) for subdivision application 10NL06. CARRIED

213/27/04/10 MOVED BY Councillor Anderson to approve subdivision 10NL06 subject to the following conditions:

1. that the applicant/owner provide money in place of Municipal Reserve in the amount of \$2, 881.91 (1.61 ha @ \$1,775.67/ha) to the County of Northern Lights pursuant to Section 667 of the Municipal Government Act
2. that the applicant/owner enter into a development agreement with the County of Northern Lights to include, but not be limited to, the construction of an approach to Lot 2;
3. that the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office in order to obtain title(s) under this decision;
4. that the applicant/owner provide easements and/or rights-or-way in accordance with utility company requirements
5. that the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the west boundary of the proposed lots adjacent to Range Road 223, pursuant to Section 661 of the Municipal Government Act; and
6. that the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the Plan of Subdivision, or arrangements made which are satisfactory to the County of Northern Lights

CARRIED

b) Development Permits- Issued by Development Officer

- i) DP-10-09 Lewandowski, Andy / 946070 AB Ltd
 Pt SW 2-92-23-W5M PI 9521153 BK 2 Lt 1
 Storage Shed

214/27/04/10 MOVED BY Councillor Frith to accept development permit DP-10-09 as issued by the Development Officer as information. CARRIED

c) Development Permits – To Be Issued or Discussed by Council

- i) Dp-10-07 AB North.com Internet Services / Lawrence, Bill
 Pt SW 18-84-21-W5M
 Internet Tower

215/27/04/10 MOVED BY Councillor Kamieniecki to approve development permit DP-10-07 subject to the following conditions:

- Development proceeding in accordance with the approved site plan
- the owner/ developer obtaining the necessary approvals from Industry Canada, Transportation Canada and NAV Canada, and
- Additional development or construction will require an approved development permit

CARRIED**d) Miscellaneous**

08NL09 Subdivision Time Extension Request

216/27/04/10 MOVED BY Councillor Anderson to approve the Subdivision Time Extension Request to September 23, 2010 on subdivision application 08NL09 subject to the following conditions:

1. any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the County of Northern Lights
2. that development agreement be entered into with the County of Northern Lights to include, but not be limited to, the construction of an approach to the proposed lot and the balance of the quarter at the owner/ developer's expense, if required
3. to obtain title(s) under this decision, the developer must contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office
4. that easements and/or rights-of-way be provided by the developer in accordance with utility company requirements

CARRIED*-Dechant exits @ 11:17 a.m.**B. Final Budget – 2010*

Director of Finance, Warawa, has completed the final budget for 2010 for Council approval.

217/27/04/10 MOVED BY Councillor Anderson to adopt the final budget for 2010.
CARRIED

*-break for lunch @ 12:17 p.m**-reconvene @ 1:05 p.m.**C. Request for Donation- Grimshaw Jr./ Sr. High School*

The Grimshaw Jr./ Sr. High School has three students who are attending the National Young Leaders Conference in Toronto in July of this year. The complete cost per student is \$2,783.00.

218/27/04/10 MOVED BY Councillor Frith to deny the donation request from the Grimshaw Jr. / Sr. High School to send a student to the National Young Leaders Conference in Toronto in July.
CARRIED

219/27/04/10 MOVED BY Councillor Frith to have Council discuss guidelines for the County's Donations Policy at a future meeting.
CARRIED

07.0 New Business*Information Items: April 27, 2010*

220/27/04/10 MOVED BY Councillor Anderson to accept the items in the information package as information.
CARRIED

-DPW enters @ 1:17 p.m.

- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Property
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire Protection
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works

A. Director of Public Works Report

New Road Construction Standard Policy
Road Study Status
Road Bans
Bridge Contracts Awarded
Road Funding for Chinchaga Road Project Phase II

221/27/04/10 MOVED BY Councillor Kamieniecki to accept the Director of Public Works, Gaurveau's , written and verbal report as information.

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CARRIED

06.3.2 Roads

A. Road Allowance Application

Director of Public Works, Gauvreau, brings forth an application for a lease of the road allowance between NE 32-86-22 inclusive and SW 3-87-22.

**222/27/04/10 MOVED BY Councillor Kamieniecki to approve the application to lease the road allowance between NE 32-86-22-W5M inclusive and SW 3-87-22-W5M.
CARRIED**

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.5 Public Health & Welfare

06.5.1 General [Home Care/FCSS]

06.5.3 Peace Country Health

06.6.3 Community/Agricultural Services

06.6.5 Natural Resources

06.6.7 Housing/Seniors

06.6.8 Tourism

06.7 Recreation & Culture

06.8 Education & Schools

06.9 Public Utilities [gas, power, telephone]

CARRIED**09.0 By-laws/Policies***C. Road Construction Standards Policy*

Director of Public Works Gauvreau recommends the attached revisions to the Road Construction Standards Policy,

**223/27/04/10 MOVED BY Councillor Frith to approve the revisions to the Road Construction Standards Policy as recommended.
CARRIED**

D. Bylaw 10-61-259

**224/27/04/10 MOVED BY Councillor Kamieniecki to give FIRST reading to Bylaw 10-61-259 and to set the Public Hearing for May 25th, 2010 at 11:00 a.m.
CARRIED**

E. Bylaw 10-32-260

**225/27/04/10 MOVED BY Councillor Kamieniecki to give FIRST reading to Bylaw 10-32-260 and to set the Public Hearing for May 25th, 2010 at 11:00 a.m.
CARRIED**

A. Investment Policy Revisions

Director of Finance Warawa is recommending that the attached revisions to the Investments Policy be accepted by Council.

**226/27/04/10 MOVED BY Councillor Anderson to approve the revisions to the Investments Policy as recommended.
CARRIED**

B. Mill Rate Bylaw

**227/27/04/10 MOVED BY Councillor Anderson to give FIRST reading to bylaw 10-14-261 being a bylaw for the purpose of authorizing and fixing the tax rates levied and imposed against the assessable property for the taxation year 2010.
CARRIED**

**228/27/04/10 MOVED BY Councillor Frith to give SECOND reading to bylaw 10-14-261 being a bylaw for the purpose of authorizing and fixing the tax rates levied and imposed against the assessable property for the taxation year 2010.
CARRIED**

**229/27/04/10 MOVED BY Councillor Kamieniecki to go to THIRD AND FINAL reading to bylaw 10-61-261 being a bylaw for the purpose of authorizing and fixing the tax rates levied and imposed against the assessable property for the taxation year 2010.
CARRIED**

230/27/04/10 MOVED BY Councillor Anderson to give **THIRD AND FINAL** reading to bylaw 10-61-261 being a bylaw for the purpose of authorizing and fixing the tax rates levied and imposed against the assessable property for the taxation year 2010.
CARRIED UNANIMOUSLY

231/27/04/10 MOVED BY Councillor Anderson to give **SECOND** reading to bylaw 10-61-255.
CARRIED

232/27/04/10 MOVED BY Councillor Kamieniecki to give **THIRD AND FINAL** reading to bylaw 10-61-255.
CARRIED UNANIMOUSLY

233/27/04/10 MOVED BY Councillor Kamieniecki to have the regular meeting of April 27, 2010 go in camera at 2:25 p.m.
CARRIED

234/27/04/10 MOVED BY Councillor Tupper to have the meeting come out of camera at 2:34 p.m.
CARRIED

10.0 Adjournment

Chief Elected Official Tupper declared the regular meeting of April 27, 2010 adjourned at 2:35 p.m.

Chief Elected Official

Chief Administrative Officer

Teresa Tupper _____ Theresa Van Oort _____